

Community Development Worker Job Description

Duties and Responsibilities:

- Establish networks within a community and encourage people to connect to them for support
- Encourage, motivate, and guide people to take leadership of projects initiated in the community
- Collaborate with community members to discover their needs, aspirations and existing resources
- Assist community groups to develop and apply realistic long-term plans
- Settle conflicts among people and help them achieve their goals
- Assist community groups to gain entry into funding
- Establish partnerships with other associations
- Apply for grants
- Co-ordinate, establish and report on, and maintain community projects
- Consistently be updated of community events
- Assist community groups in learning from failure and turning it to success
- Organize and conduct community outreach projects, such as health fairs and neighborhood cleanups
- Monitor project completion, impact, and results
- Meet regularly with community members to gain insight into their issues and concerns
- Facilitate public outreach efforts to encourage participation in community development projects
- Carry out survey tasks and collect data on community needs to discover common concerns and work out applicable solutions
- Evaluate the neighborhood's needs to determine appropriate action plans, such as developing new children's programs or affordable housing options
- Raise public awareness of community-related issues
- Prioritize environmental and sustainability initiatives

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- Secure funds through grants, partnerships, and private sponsors
- Consult with community groups and local government agencies regarding planning and development issues
- Use grants and other resources to build plans for job creation and economic development for communities in need.

Community Development Worker Requirements – Skills, Knowledge, and Abilities

- **Communication:** Excellent written and verbal communication skills are essential for the community development worker role for interacting with community members, stakeholders, and colleagues.
- **Interpersonal Skills:** The ability to build rapport, trust, and positive relationships with diverse individuals and groups is crucial to the work of a community development worker..
- **Problem-Solving:** Community development workers need to be able to identify community needs, develop strategies, and implement solutions effectively.
- **Cultural Sensitivity:** Understanding and respecting the diverse cultures within the community is vital.
- **Leadership and Motivation:** Some community development workers' roles may require leading teams, motivating others, and inspiring community participation. Therefore, leadership and motivation is an important quality community development workers should have.
- **Advocacy and Networking:** The ability to advocate for community needs and build relationships with various stakeholders is very important.
- **Organizational Skills:** Managing projects, coordinating resources, and keeping track of information are important tasks that community development workers perform, which requires having good organizational skill.
- **Critical Thinking:** Analyzing situations, evaluating information, and making informed decisions are necessary in this career, which needs critical thinking.